



**Consolato Generale d'Italia
DUBAI**

REQUESTED DOCUMENT FOR THE PROCESSING OF VISA APPLICATION

BUSINESS ENTRY VISA	TOURIST/TRANSIT ENTRY VISA
APPLICATION FORM DULY COMPLETED	APPLICATION FORM DULY COMPLETED
ORIGINAL & COPY OF THE PASSPORT VALID 3 MONTHS AFTER EXPIRY OF THE REQUESTED VISA PERIOD	ORIGINAL & COPY OF THE PASSPORT VALID 3 MONTHS AFTER EXPIRY OF THE REQUESTED VISA PERIOD
ONE PASSPORT SIZE COLOUR PHOTOGRAPH	ONE PASSPORT SIZE COLOUR PHOTOGRAPH
COMPANY PROFILE: A) COPY OF TRADE LICENSE; B) N. OF BRANCHES AND EMPLOYEES; C) AUDITING SHEETS OR COMPANY BANK STATEMENT OF THE LAST THREE MONTHS	COVERING LETTER FROM APPLICANT DETAILING PURPOSE OF TRIP, DURATION OF STAY AND OUTLINING TRAVEL ITINERARY
SPONSOR'S LETTER (FORM A)	LOCAL SPONSOR'S LETTER (FORM B)
	PROOF OF ADEQUATE FINANCIAL GUARANTEES (ORIGINAL AND COPY TO BE SUBMITTED) A) SALARY/INCOME SLIPS OF THE LAST 6 MONTHS B) BANK STATEMENTS OF THE LAST 6 MONTHS
COPY OF INVITATION LETTER FROM AN ITALIAN COMPANY (FORM C)	CONFIRMED HOTEL BOOKING OR LETTER OF INVITATION OF THE ITALIAN HOST (<i>LETTERA DI INVITO DALL'ITALIA</i>)
COPY OF APPLICANT RESIDENT PERMIT IN THE U.A.E.	COPY OF APPLICANT RESIDENT PERMIT IN THE U.A.E.
RETURN AIR TICKET RESERVATION	RETURN AIR TICKET RESERVATION
PREVIOUS SCHENGEN, USA & UK VISAS PHOTOCOPY	PREVIOUS SCHENGEN, USA & UK VISAS PHOTOCOPY
	IN CASE OF A MINOR TRAVELLING UNACCOMPANIED OR WITH ONLY ONE OF THE PARENTS: A) AFFIDAVIT SIGNED BY PARENTS AND COPY OF PARENTS PASSPORTS;
MEDICAL TRAVEL INSURANCE: A) MINIMUM COVERAGE Euro 30 Thousand B) INCLUSIVE OF REPATRIATION FLIGHT	MEDICAL TRAVEL INSURANCE: A) MINIMUM COVERAGE Euro 30 Thousand B) INCLUSIVE OF REPATRIATION FLIGHT

PLEASE BE AWARE THAT ADDITIONAL DOCUMENTS MAY BE REQUESTED DURING THE INTERVIEW

(FORM A) BUSINESS ENTRY VISA – SPONSOR’S LETTER	(FORM B) TOURIST ENTRY VISA – LOCAL SPONSOR’S LETTER	(FORM C) BUSINESS ENTRY VISA – INVITO SOCIETA’ ITALIANA
<p>(On Company letter head)</p> <p>To: Consulate General of Italy – DUBAI - U.A.E.</p> <p>I undersigned Mr./MRS</p> <p>Full name:</p> <p>Place and date of birth:</p> <p>Nationality:</p> <p>Passport no.</p> <p>Company Title:</p> <p>Hereby certify that :</p> <p>Mr./MRS : (name, date of birth and passport number of the applicant)</p> <p>is a trusted member of this establishment, employed in the capacity of..... since.....</p> <p>He/she has to proceed to Italy for business purpose on account of this company and is expected by.....(full name and address of the Italian company inviting him) in order to(nature of business) on(specify the date of departure and the period of stay).</p> <p>Date.....</p> <p>Company seal and Signature</p>	<p>(On Sponsor or Company letter head – if applicable)</p> <p>To: Consulate General of Italy - DUBAI – U.A.E.</p> <p>I undersigned Mr./MRS</p> <p>Full name:</p> <p>Place and date of birth:</p> <p>Nationality:</p> <p>Passport no.</p> <p>Company Title:</p> <p>Hereby certify that :</p> <p>Mr./MRS : (name, date of birth and passport number of the applicant) is sponsored by me/this company.</p> <p>He/she will proceed to Italy for turist purpose on..... (specify the date of departure and period of stay).</p> <p>I have no objection to this trip and I guarantee his/her return to UAE.</p> <p>Date.....</p> <p>Signed by the sponsor</p>	<p>(Su carta intestata della Società italiana)</p> <p>To: Consulate General of Italy - DUBAI EMIRATI ARABI UNITI</p> <p>Invito per visto d’Affari</p> <p>La sottoscritta Società dichiara di voler invitare il Sig. /Sig.ra</p> <p>Nome e cognome:</p> <p>Luogo e data di nascita:</p> <p>Passaporto n.</p> <p>Nazionalità:</p> <p>rappresentante della Ditta..... (specificare il nome) con sede in.....(specificare il luogo) nella sua qualità di.....(specificare la qualifica della persona invitata) per.....(indicare lo scopo della visita) nel periodo dal.....al.....</p> <p>Dichiara, inoltre, di essere a conoscenza della responsabilità di natura penale che la società si assume (favoreggiamento) qualora lo straniero da essa garantito violi la normativa sull’immigrazione.</p> <p>Date.....</p> <p>Nome, cognome, qualifica e firma</p> <p>Del dirigente della Società</p> <p>Timbro della Società</p>