



## Agenzia Consolare d'Italia DUBAI

I ENCLOSE THE FOLLOWING FOR THE PROCESSING OF MY VISA APPLICATION	
BUSINESS ENTRY VISA	TOURIST/TRANSIT ENTRY VISA
APPLICATION FORM DULY COMPLETED	APPLICATION FORM DULY COMPLETED AND ONE PHOTOPGRAPH
ONE PASSPORT SIZE COLOUR PHOTOGRAPH	SPONSOR'S LETTER (B)
SPONSOR'S LETTER (A)	ORIGINAL & COPY OF BOOKING OF THE RETURN AIR TICKET
COPY OF INVITATION LETTER FROM AN ITALIAN COMPANY (C)	ORIGINAL & COPY OF THE PASSPORT
	ORIGINAL & COPY OF THE BANK STATEMENTS OF THE LAST SIX MONTHS
PHOTOCOPY OF THE TRADE LICENSE	ORIGINAL & COPY OF THE LABOUR CONTRACT
ORIGINAL & COPY OF THE PASSPORT	HOTEL RESERVATION
COPY OF RESIDENT PERMIT IN THE U.A.E.	ORIGINAL TRAVELLER'S CHEQUES
PREVIOUS SCHENGEN VISAS PHOTOCOPY	ORIGINAL & COPY OF THE SALES ADVICE FOR THE TRAVELLER'S CHEQUES
ORIGINAL AND COPY OF BOOKING OF THE RETURN AIR TICKET	PREVIOUS SCHENGEN VISAS PHOTOCOPY
MEDICAL TRAVEL INSURANCE	MEDICAL TRAVEL INSURANCE

### OTHER DOCUMENTS MAY BE REQUIRED DURING THE INTERVIEW

(A) BUSINESS ENTRY VISA – SPONSOR'S LETTER	(B) TOURIST ENTRY VISA – SPONSOR'S LETTER	(C) BUSINESS ENTRY VISA – INVITATION LETTER
<p>(On Company letter head) To: Consular Agency of Italy - DUBAI UNITED ARAB EMIRATES <b>Visa request</b> Full name: ..... Place and date of birth: ..... Passport no. .... Nationality: ..... This is to certify that the above mentioned is a trusted member of this establishment, employed in the capacity of..... since..... He/she has to proceed to Italy for business purpose on account of this company and is expected by.....(full name and address of the Italian company inviting him) in order to .....(nature of business) on .....(specify the date of departure and the period of stay).  Date.....  Signed by the sponsor Company seal</p>	<p>(On Sponsor or Company letter head – if applicable) To: Consular Agency of Italy - DUBAI UNITED ARAB EMIRATES <b>Visa request</b> Full name: ..... Place and date of birth: ..... Passport no. .... Nationality: ..... This is to certify that the above mentioned is sponsored by me/this company. He/she has to proceed to Italy for turist purpose on..... (specify the date of departure and period of stay). I have no objection to the above mentioned trip and I confirm his/her return to UAE.  Date.....  Signed by the sponsor Company seal</p>	<p>(Su carta intestata della Società italiana) To: Agenzia Consolare d'Italia -DUBAI EMIRATI ARABI UNITI <b>Richiesta di visto per affari</b> Nome e cognome: ..... Luogo e data di nascita: ..... Passaporto n. .... Nazionalità: .....  La sottoscritta Società dichiara di voler invitare il sunnominato rappresentante della Ditta..... (specificare il nome) con sede in.....(specificare il luogo) nella sua qualità di.....(specificare la qualifica della persona invitata) per.....(indicare lo scopo della visita) nel periodo dal.....al..... Dichiara, inoltre, di essere a conoscenza della responsabilità di natura penale che la società si assume (favoreggiamento) qualora lo straniero da noi garantito violi la normativa sull'immigrazione. Date.....  Nome, cognome, qualifica e firma Del dirigente della Società Timbro della Società</p>